



To: Business Coordination Board

From: Chief Executive and Chief Constable

Date: 23 January 2020

Commissioning services for victims and survivors of sexual violence (SARC and Support Services)

1. Purpose

1.1 The purpose of this report is to update the Business Coordination Board (“the Board”) of the progress made in re-commissioning both the Sexual Assault Referral Centre (“the SARC”) and the support services for victims and survivors of sexual violence.

2. Recommendation

2.1 The Board is recommended to note the significant progress made and for nominated senior parties to sign the contracts off in due course.

3. Background

- 3.1 In September 2019 ‘Invitation to Tenders’ went live for six lots on the Bluelight emergency services e-tendering Portal which included 3+1+1 for the SARCs in Beds, Cambs and Essex. Hertfordshire opted to tender for a SARC provider for a single year to allow them more time to refine all services for survivors in their county. Cambridgeshire and Bedfordshire also tendered (in separate lots) for a Countywide Support Service for victims of sexual violence. Cambridgeshire commissioned on a 2+1+1+1 to cater for the potential of reduced funding in year 3 when the devolution of the Rape Support Fund to local areas pilot ends.
- 3.2 This followed a significant period of successful engagement and consultation in Cambridgeshire which included stakeholder events and online surveys for stakeholders and survivors.
- 3.3 The SARC Service Specification mirrored the national specification with some slight local adjustments. The SARCs are funded 50/50 between the host force and NHS England. National guidance sets out that they should be co-commissioned by the

local force and NHS England in partnership with the Office of the Police and Crime Commissioner.

3.4 The specification for the Countywide Support Service included funding for both an ISVA service and an emotional support service. The whole service is jointly commissioned, and funded through a pooled budget arrangement with the Police and Crime Commissioner, the local authority and NHS England. Cambridgeshire OPCC also holds the devolved Rape Support Fund which is wholly invested into this contract. The Constabulary are a key partner but not a named commissioner or funder therefore will not need to sign off this contract award.

4. Sexual Assault Referral Centre

4.1 The tendering for the SARC services is still ongoing and has not been straightforward. However significant effort has been invested by Cambridgeshire Constabulary and Cambridgeshire OPCC staff to work with both Bedfordshire and Hertfordshire counterparts to develop a tri-force solution which all but maintains the current levels of service within an acceptable budget. Therefore it is expected that nominated senior parties will be asked to sign off the contracts within the next month.

4.2 As the service was last commissioned in 2015 for a go live of 2016 (April). It was identified that the costs for the re-tender would be expected to increase – in particular for clinical elements and meeting new CQC requirements. Therefore in the summer of 2019 Cambridgeshire OPCC requested a £100k cost pressure was added into the MTFs to allow for all eventualities and to prevent a failed procurement. This has not all been drawn down and the costs will now remain fixed until 2023.

5. Sexual Violence Support Services

5.1 A successful tender process for this service has been completed and the provider has been informed. However as all six lots were put out to tender together the formal award notifications need to follow the same process.

5.2 The future service provision will include a fully funded ISVA service whose role is to provide 1-1 support to survivors going through the criminal justice process and advocate on the survivor’s behalf. The service will also align with the wider integrated model of support services for victims of crime in Cambridgeshire.

6. Recommendation

6.1 The Board is recommended to note the significant progress made and for nominated senior parties to sign the contracts off in due course.

BIBLIOGRAPHY

Source Document(s)	N/A
Contact Officer(s)	Nicky Phillipson, Head of Strategic Partnerships and Commissioning



To: Business Coordination Board

From: Chief Executive

Date: 25 February 2020

PEQF PROCUREMENT AND CONTRACT UPDATE

1. Purpose

1.1 The purpose of this report is to update the Business Coordination Board (“the Board”) on the current position regarding the Police Education Qualification Framework (“PEQF”) procurement process and seek approval for signing of the contract when finalised later in March.

2. Recommendation

2.1 The Board is recommended to note the progress in preparing for implementation of PEQF.

2.2 The Board is asked to approve the signing of the contract when finalised in March.

3. PEQF

3.1 The PEQF (Policing Education Qualifications Framework) is a new, professional framework for the training of police officers and staff.

3.2 Based upon a new modern curricula aligned with the education levels set in England and Wales, this framework will over time cover the range of professional training for police officers through the ranks of constable through to chief officer. It will also encompass many police staff, police community support officers (PCSO) and special constables.

3.3 It supports the National Police Chiefs' Council (NPCC) and Association of Police and Crime Commissioners' (APCC) Policing Vision 2025 that "By 2025 policing will be a

profession with a more representative workforce that will align the right skills, powers and experience to meet challenging requirements".

- 3.4 Policing did not have consistent, national education levels for all policing roles or ranks which reflected its current and future challenges, nor an entry level qualification that would be considered commensurate with that of a profession.
- 3.5 PEQF aims to bring consistent practice in terms of the implementation, assessment and accreditation of initial police training across the 43 forces in England and Wales. This consistency can contribute to the professionalism of the police service and put policing in line with other professions with regard to its formal education standards.

4. Identification of a higher education partner to deliver PEQF

3.1 An extensive procurement process has been followed to identify a suitable higher education institution partner to deliver PEQF, the commercially sensitive details of which have been presented to the Chief Constable and the Commissioner. The main procurement was divided into three Lots:

- Lot 1 - Norfolk Constabulary and Suffolk Constabulary;
- Lot 2 - Bedfordshire, Cambridgeshire and Hertfordshire (BCH) and;
- Lot 3 - Essex and Kent

3.2 A Regulation 84 report required under the Public Contract Regulations 2015 has been completed and signed by the Chief Finance Officers for the BCH Commissioners to provide assurance that a compliant procurement process has been followed.

3.3 The contract will be forwarded for sealing after agreement of the PCC’s Decision Award Report, due diligence stage and voluntary standstill period of ten days.

4. Recommendation

4.1 The Board is recommended to note the progress in preparing for implementation of PEQF

4.2 The Board is asked to approve the signing of the contract when finalised in March.

BIBLIOGRAPHY

Source Document(s)	https://www.college.police.uk/What-we-do/Learning/Policing-Education-Qualifications-Framework/Pages/Policing-Education-Qualifications-Framework.aspx
Contact Officer(s)	Jim Haylett, Head of Business Development, Office of the Police and Crime Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2020-007

Subject	BlueLight Commercial Ltd
Decision	To sign the application for membership of the BlueLight Commercial Ltd.
Decision Summary	<p>The National Commercial Board has successfully enhanced the commercial capability of Policing and delivered efficiencies in policing of £398.2m nationally. In order to continue, a Police Commercial Organisation has been developed and is in the implementation stage of being set up.</p> <p>The Company's objects are to provide services, support, advice and data to enable policing and other associated bodies to:</p> <ul style="list-style-type: none"> • Better manage and reduce risk of its supply chain; • Obtain better value for money from its supply chain; • Develop commercial skills and expertise; and • Enable the delivery of savings from shared services. <p>The liability of each member is limited to £10, so there is no financial risk to joining the organisation.</p> <p>The signed application form needs to be returned by 16 March 2020, in order for the company to be established on 1 April 2020 and to become fully operational by 1 June 2020.</p>

Contact Officer	<p>Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk</p>
Background Papers	National Commercial Board and APCC meetings.

Ray Bisby, Acting Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature	Date
	12:03:2020

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2020-008

Subject	Sec 22A for amendments to Joint Protective Services (JPS)
Decision	To sign the Sec 22A under the Police Act 1996 (as amended) to amend the collaboration agreement of Joint Protective Services function between the six corporations sole (the Chief Constables of Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary and the Police and Crime Commissioner for Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary.
Decision Summary	<p>The Joint Protective Services (JPS) Sec 22A agreement was updated and taken the Police and Crime Commissioners Business Coordination Board in June 2016. The Board approved the amended Sec 22A agreement</p> <p>Since June 2016 a number of changes have been made to JPS which were approved by Bedfordshire, Cambridgeshire and Hertfordshire Joint Chief Officer Board in March 2020, and the Sec 22A agreement has been updated. Please refer to the briefing note below.</p> <p>The Police and Crime Commissioner should sign the amended Section 22A Agreement under the Police Act 1996 (as amended) for Cambridgeshire Constabulary to agree to the updated Sec 22A agreement for the collaborated Joint Protective Services function with Bedfordshire Police and Hertfordshire Constabulary.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	BCB Report June 2016 Briefing Paper

Ray Bisby, Acting Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature



Date

12:03:2020



To: Acting Police & Crime Commissioner

From: Howard Thackray, Business Manager

Date: 12th March 2020

Briefing Note – Section 22A Agreement for amendments to Joint Protective Services (JPS)

1.0 Purpose

1.1 To update the Acting Police and Crime Commissioner (the Commissioner) on the updated JPS Section 22A agreement.

2.0 Recommendation

2.1 The Acting Police and Crime Commissioner should sign the updated Section 22A agreement.

2.2 The Acting Commissioner is asked to sign a Decision Notice to approve the amendment to the Collaboration Agreement under section 22A of the Police Act 1996 (as amended).

3.0 Background

3.1 The current JPS Sec.22 Agreement was taken to the Commissioners Business Coordination Board in June 2016. Since that date a number of Policing Unit changes have taken place that make this document out of date. The Sec 22A agreement has been up-dated to reflect unit changes and subsequently requires signing by all six legal entities.

3.2 In addition, reference to 'Community Support Officer, Detention Officer and Escort Officer' have been removed as these posts are not applicable to JPS and Cambridgeshire has been removed and Bedfordshire inserted as Lead Force.

3.3 The amendments to the existing Sec 22A for JPS were approved by Bedfordshire, Cambridgeshire and Hertfordshire Joint Chief Officer Board in March 2020

Contact Officer	Howard Thackray, Business Manager, Office of the Police and Crime Commissioner
Background Paper	BCB Report June 2016

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2020-010

Subject	Police Educational Qualification Contract Framework (PEQF)
Decision	To approve the signing of the PEQF contact
Decision Summary	<p>The College of Policing has introduced a national approach to recognise and raising educational standards in policing and to support the development of policing as a profession, which is referred to as the Police Educational Qualification Contract Framework. Bedfordshire Police, Cambridgeshire and Hertfordshire Constabulary currently deliver the Initial Police Learning Development Programme for new police constables. This was a two-year programme upon successful completion and awarded a level 3 Diploma in Policing. This qualification is due to cease on 30th June 2020. This will be replaced by the new PEQF.</p> <p>As reported the Commissioners Business Coordination Board on the 25th February 2020, the board has approved the signing of the PEQF contact when the contact is finalised.</p> <p>The contact was finalised, signed and sealed on the 23rd March 2020.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	BCB Report February 25 th 2020,

Ray Bisby, Acting Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature		Date	23/3/20
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CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2020-011

Subject	Contract for temporary agency workers
Decision	To approve the contract for temporary agency workers
Decision Summary	<p>A 7 Force procurement has been undertaken for the provision of temporary agency workers. Whilst the 7 Force collaboration arrangements were put in place Sharpe Pritchard led this procurement as the 7 Force Delivery Partner. The procurement was undertaken via an existing framework with Randstad Solutions Ltd being the successful bidder. The procurement has been through the appropriate procurement processes.</p> <p>As reported the Commissioners Business Coordination Board on the 26th March 2020, where the board approved the signing of the contract for Temporary Agency Workers and for the contract to be signed and sealed</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	BCB Report February 25 th 2020,

Ray Bisby, Acting Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature	Date
	26/3/2020

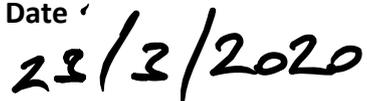
CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2020-009

Subject	Commissioning Services for Victims and Survivors of Sexual Violence.
Decision	To approve the signing of the contracts for the Sexual Assault & Abuse Services
Decision Summary	<p>Police and Crime Commissioners (“PCCs”) have a statutory duty to put in place support services for all victims of crime. The Constabulary are jointly responsible for commissioning a Sexual Assault Referral Centre, with NHS England, to act as a single place where forensic samples can be secured and support provided. The national commissioning guidance requires the Office of the Police and Crime Commissioner to actively support this commissioning process.</p> <p>As reported to the PCC’s Business Co-ordination Board on the 23rd January significant progress has been made in re-commissioning both the Sexual Assault Referral Centre and the support services for victims and survivors of sexual violence. The paper detailed the process which was followed and recommended the contracts were signed once finalised.</p> <p>Following a successful tendering process contracts have been awarded to:</p> <ul style="list-style-type: none"> • Cambridge and Peterborough Rape Crisis Centre to provide a countywide an all age ISVA Service and an emotional support service; • Mountain Healthcare to provide a Sexual Assault Referral Centre.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	BCB Report 23 rd January 2020, Agenda Item 8.0

Ray Bisby, Acting Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature		Date	
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To: Business Coordination Board

From: Chief Constable

Date: 26 March 2020

TEMPORARY AGENCY WORKER CONTRACT AWARD

1. Purpose

1.1 This report provides the Business Coordination Board (the Board) with an overview of the procurement process undertaken for Cambridgeshire Constabulary's supply of temporary agency workers with its tri-force partners Bedfordshire and Hertfordshire through the 7 Force procurement function.

2. Recommendation

2.1 The Board is recommended to approve the contract for temporary agency workers and for the contract to be signed and sealed.

3. Executive Summary

3.1 A 7 Force procurement has been undertaken for the provision of temporary agency workers. Whilst the 7 Force collaboration arrangements were put in place Sharpe Pritchard led this procurement as the 7 Force Delivery Partner. The procurement was undertaken via an existing framework with Randstad Solutions Ltd being the successful bidder. The contract award is divided into four Lots of which BCH is one and is therefore entering a call of contract with Randstad Solutions via the framework with Bedfordshire and Hertfordshire Police Forces. The procurement has been through the appropriate procurement processes and due to the expected value of the contract over the contract period it requires signing and sealing by the OPCC.

4. Procurement Update

4.1 Cambridgeshire Constabulary has joined other police forces in the eastern region to collaborate its procurement function. The collaboration consists of Bedfordshire, Hertfordshire, Norfolk, Suffolk, Kent and Essex Police Forces alongside Cambridgeshire. Over time this will drive efficiencies in the procurement processes

and deliver financial savings through aggregating demand as procurement activity is aligned to create economies of scale and joint procurement becomes standard practice.

- 4.2 Whilst the 7 Force procurement function was being established a Delivery Partner, Sharpe Pritchard, was engaged to support the early procurements of the 7 Force function. One such procurement was for temporary agency workers across the region to contract for the provision of a managed service for the supply of temporary workers.
- 4.3 The procurement was led by Kent Police and Essex Police as the lead authorities for the 7 Force. The procurement was divided into four lots reflecting the more local collaboration arrangements that the Forces have between them. This means Cambridgeshire Constabulary was in a lot with it's tri-force partners Bedfordshire and Hertfordshire as BCH.
- 4.4 A mini-competition was used under an existing Framework Agreement available to all authorities. Out of the ten suppliers on the Framework nine joined the project on the e-tendering portal and received the Invitation to Tender. All communication throughout the procurement process, including clarification questions and responses, was also conducted via the e-tendering portal.
- 4.5 The specification and contract terms and conditions are the same for each of the lots and ultimately are designed to enable the Forces to source temporary agency workers in general business areas as well as more specialist and hard to fill functions. The contract period is 2 years initially with an option to extend for a further year followed by a second year (2+1+1). Subject to OPCC approval separate contracts will be called off for each of the four lots meaning BCH will have its own contract with the successful bidder.
- 4.6 Two bids were received and the evaluation of the bids identified the successful bidder as Randstad Solutions Ltd. It is now the intention of Cambridgeshire Constabulary with its tri-force partners to contract with the preferred bidder for the supply of temporary agency staff.

5. Recommendation

- 5.1 Following a compliant procurement process the Board is recommended to approve the contract for Temporary Agency Workers and for the contract to be signed and sealed.

BIBLIOGRAPHY

Source Document(s)	Procurement Services Contract Award Report, note document is commercially sensitive
Contact Officer(s)	Jon Lee - Chief Finance Officer and Director of Resources, Cambridgeshire Constabulary

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2020-012

Subject	Role of Acting Chief Executive Officer, Office of Cambridgeshire Police and Crime Commissioner
Decision	To cover the role of Chief Executive Officer during the secondment of the incumbent post holder, establish the post of an Acting Chief Executive Officer to be filled by the current Deputy Chief Executive from 11 th May 2020
Decision Summary	<p>The current Chief Executive, Dorothy Gregson, has been seconded to the role of Deputy Regional Director and NHS Regional Director of Public Health for the East of England to help the response to the Corvid-19 pandemic. It is anticipated this will be for a period of six months.</p> <p>As required by the Police Reform and Social Responsibility Act 2011 the Police and Crime Commissioner must appoint a person to be head of the Commissioners staff a role often referred to as Chief Executive Officer.</p> <p>The Acting Police and Crime Commissioner based on the recommendation of the current CEO agreed that her Deputy CEO, James Haylett would become the Acting Chief Executive and monitoring Officer for the Office of Cambridgeshire Police and Crime Commissioner to cover the incumbent’s secondment. This is anticipated to be for an initial period of six months, however this may be extended if the need arises.</p> <p>The acting CEO will take on all the duties associated with the role of Chief Executive and Monitoring Officer.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	

Ray Bisby, Acting Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 07/05/2020



CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2020-013

Subject	Contract extension for the Provision of Forensics Services
Decision	To sign the contract to enable the extension of forensic services for a further 18 months
Decision Summary	<p>Following updates from the National Police Chiefs Council and the 7 Forces Strategic Governance Board meeting in September 2019 it was recommended that the Chief Constables and Police and Crime Commissioners agree to extend the contract for Forensic Science services for a period of 18 months from July 2020.</p> <p>The Acting Police and Crime Commissioner was briefed accordingly and agreed to the recommendation made by the 7 Forces Strategic Governance Board to agree to extend the Forensic Services contract.</p>

Contact Officer	James Haylett, Acting Chief Executive Tel: 0300 333 3456 Email: James.Haylett@cambs.pnn.police.uk
Background Papers	Briefing document April 2020

Ray Bisby, Acting Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature		Date 12/05/2020
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To: Acting Police & Crime Commissioner

From: Howard Thackray, Business Manager

Date: 12th May 2020

Briefing Note – Contract for the Provision of Forensics Services

1.0 Purpose

1.1 To update the Acting Police and Crime Commissioner (the Commissioner) on the expiry of the Forensics Science Provider contract.

2.0 Recommendation

2.1 The Acting Commissioner is asked to sign a Decision Notice to approve the contract extension with the existing contractors.

2.2 The Commissioner should sign the contract for an 18 month extension to the existing contract, due to expire in June 2020.

3.0 Background

4.0 The NPCC reported to all Chief Constables and Police and crime Commissioners in February 2019. The NPCC work involved a forensic review of the suppliers' financial situation, development of the model to identify those services where suppliers were loss making and what pricing uplifts or contract variations should be proposed, independent assurance of the approach and also legal advice and contingency planning.

4.1 The 7 force Strategic Governance Board meeting of the 25th September 2019 recommended that the 7 Forces and 14 Corporation Soles extend current contracts until a national solution has been sourced and Transforming Forensics/ Home Office complete a National Strategy.

Contact Officer	Howard Thackray, Business Manager, Office of the Police and Crime Commissioner
Background Paper	7 force Strategic Governance Board meeting of the 25 th September 2019